

WEEKLY PROGRESS REPORT

NAME

Supervisor's Signature _____

LABORATORY TIME		
Time Allocation		
VACATION		
HOLIDAY		
SICK		
PERSONAL		
COMP TIME		
LEAVE W/O Pay		
COURT		
COURT TRAVEL		
QA/QC		

Week Ending

Drug Laboratory

*RUSH cases**

N/A=No Analysis Needed

0

Total time out of lab	0.00
Total time in lab	37.50
Total overtime*	0.00

In Progress

Cases worked on OT					

Case#	Type	#														
																0